



TRADE ASSISTANT

Reports to: Operations Manager

The Business

RAM Equipment is an earth-moving equipment hire and sales company, with a team committed to providing an exceptional customer experience every time.

We pride ourselves on delivering the best and most innovative solutions to our clients, partnering with them to understand their needs, culture, and business aspirations. This understanding allows us to provide exceptional service and advanced solutions to meet any challenge using world-class products. Our goal is to continue partnering with and working to strengthen civil, earthmoving, mining, railway, and pipe laying contractors locally and across Australia. Our extensive range of equipment includes the latest technology and global leading brands. Our products are carefully selected and tested to meet the most rigorous specifications and safety standards across industries, with all the added extras for maximum efficiency, operator comfort and safety.

Purpose

The Trade Assistant is a hands-on, supportive role working across all areas of operations and the workshop. This includes assisting with tasks undertaken in the depot associated with equipment and transport as well as responding to emergencies, periodical maintenance, and scheduling tasks. As a trade assistant your role includes helping other professionals complete their tasks and you perform a wide range of duties, such as maintenance tasks on equipment and worksites. You also maintain health and safety standards and ensure the work site complies with the industry regulations.



Key Role Outcomes

- You perform maintenance tasks on the equipment and machines used in industrial operations.
- The depot, specifically the yard, store/shed areas and all associated equipment is maintained to RAM's standards.
- Undertake general labouring duties as required
- All equipment and customer hire orders are prepared on time, with efficient cleaning of all equipment to RAM standards upon return.
- Support the workshop through general maintenance and cleaning, ensuring stock levels of all consumables are maintained and any other workshop assistance required.
- Assist customers and drivers to load and unload equipment to ensure customer/driver turn around is a smooth process. Undertake pick-ups and deliveries as directed and assist in receiving stock, equipment and sundry deliveries when required.

Work, Health and Safety

The role has the responsibility for participating in workplace health and safety activities. This is inclusive of

- Being responsible for their own and other's safety
- Participating in any WHS training or consultation requirements
- Identifying and reporting any hazards to mitigate WHS risks
- Adhering to procedures for dealing with incidents and emergency events
- Maintaining appropriate workplace safety records.

Corporate Responsibilities/Requirements

- Demonstrate professional workplace behaviours and a commitment to positively represent the organisation in alignment with the Core values.
- Participate in both professional development opportunities and performance appraisal processes.
- Abide by organisational policies and procedures.
- Some out of hours work may be required.
- Has, or will obtain prior to employment, a national police check.

Person Capabilities

Essential

- Enjoys working in a team
- Previous experience as a Trades Assistant in a workshop environment.
- A diligent and reliable work ethic
- Licence to drive a motor vehicle in South Australia
- Forklift licence
- Strong communication and relationship skills.
- Mechanical aptitude

Desirable

- Experience with earthmoving equipment
- White Card

Authorities

The Trade Assistant Members has the authority to:

- Stop work where they identify a Quality or WHS risk, or Environmental aspect / impact that is life threatening
- Complete Off-hires via Syrinx driver app and/or workshop app